

WESTERN BRANCH ORCHESTRA PARENTS ASSOCIATION, INC.
BOARD MEETING
Tuesday, August 26, 2014
7:00 PM Western Branch High School Orchestra Room

Attendees:

Patty Grimes – President	Jenny Osborne – Plant Sales
Kym Pool – Vice President/Sam’s Club/Fundraising	Lisa Short – JMS Liaison
Shawna Mustgrave – Co-Treasurer	Crystal Hastings –Uniform Coordinator
Sharon Keverline – Co-Treasurer	Denise Conter - Raffles
Lisa Moorman – Secretary	Becky Lawson - Raffles
Martin Glasco – Director WBHS	Pam Jennings - Raffles
Alice Glasco – Director WBMS	Becky Allen – Raffles
Katherine Wease – Director WBI	Sharlene Foley - Raffles
Carol Ann Blair – Senior Banquet	

Items discussed:

WBOPA OFFICIAL YEAR-END DATE

Per Patty, the high school has requested that WBOPA end their year 6/30/14 as opposed to 8/31/14 as we have in years past. New officers should now take over after the May meeting. This coming 2014-15 WBOPA year will start 9/1/14 and end 6/30/14 to accommodate the high school’s request.

BUDGET

Until the new co-Treasurers get a better handle on all of their duties, Patty addressed some items related to the Treasurer’s post (since she’s the out-going Treasurer) as well as Presidential items.

Per Shawna, the Raffles budget will be increased from \$2,200 to \$2,500 to accommodate the increased cost of Senior Banquet and the Homecoming float.

Per Shawna, we are increasing the Director’s Discretionary fund from \$250 to \$2,300.

The Homecoming float was discussed. Homecoming is Friday, October 17, 2014. The budget for the float was increased from \$500 to \$650.

Office Supplies/Copies/Bank Fees were increased from \$800 to \$1,000.

Per Martin, WBMS needs a Director’s chair, stand and podium. A Director’s chair is \$620, podium is \$989 and a stand is \$565 which is a total of \$2,174. There are discounts for ordering the entire set. Martin is to call to see what the discount is. Martin said the PTA may want to contribute towards the cost of these items. Patty is to ask WBMS PTA President if they’ll consider contributing. Shawna said since we have some funds to cover it, we should consider purchasing it. Becky is to see if her brother can weld Alice’s chair. Whatever we need regarding these items will be decided after Becky’s brother fixes Alice’s chair. Therefore, the purchase of the chair, stand and podium is tabled until the next meeting.

Alice stated that she needs peg boards for cellos and basses. She said a hard wood must be used. Denise said her husband can make the peg boards.

Budget proposed, a motion was made and seconded and voted on. The budget was confirmed. The Treasurers are to present the budget at Open House.

Alice stated that she posts the budget on Edline. Martin said to tack this approval of the budget onto uniforms. All Directors are to post the budget on their Edline.

DISTRICT COMPETITION

Leah is hosting Districts on October 18, 2014.

BYLAWS/CONSTITUTION

We have Bylaws and a Constitution which does not address when our fiscal year ends. We are going to update the Bylaws and Constitution to reflect that the year-end date is now June 30th.

FUNDRAISING

Per Patty, fundraising monies cannot be assigned to individuals, WBOPA still be able to keep our non-profit status.

Points of discussion:

Per Shawna, Sharon, and Denise, give credit points towards whichever student earned those points, i.e., such as honor students earning credit hours.

Our mission statement will remain the same but will change monies credited to students as credit points or hours.

Per Kym, she needs a committee and a way to communicate information to everyone. She stated that BINGO is a good way to earn a donation for your student. BINGO starts Sept. 6. Student must be at least 15 years of age to participate and 2 adults are required.

Regarding Sam's Club, Kym stated that we are their School of the Year. The WBHS Orchestra will be performing at Sam's Club during the weekend before Thanksgiving and the middle of December. These dates are Nov. 21, 22, & 23 and Dec. 13 & 14.

Per Kym, there is a scheduled Pancake fundraiser at Applebee's on Saturday, Oct. 11th from 8am-10am. We need volunteers there from 7:30am-10:30am. This fundraiser will occur at both Applebee's, Chesapeake Square and College Drive.

Per Kym, the WBHS Band had a year-end fundraiser that raised thousands of dollars. She said they were selling some kind of book/discount card.

Per Martin, if we were to use Schwan's Food Delivery Service, you can link your student's name to an account and profits can be donated to WBOPA in the name of the student. Purchases made during a designated 6-week period would be eligible. We may have Bill from Schwan's come speak to our group.

SCHOOL TRIPS

Melissa Lauster is our Trip Coordinator.

FLOWER SALE

Per Jenny, our fall plant sale is set for Oct 11 which is Columbus Day weekend. Pansies cost \$2.05 and will be purchased from Bennetts Creek Wholesale as they have in the past. Jenny stated that they must charge taxes because they are wholesale. There is also a \$150 charge for freight and delivery. They want the check the day of the sale. The sale price of the plants will be increased from \$42.50 to \$43.00. We will sell 50 boxes of Krispy Kreme donuts instead of 100 as we did last year.

Per Martin, we are to emphasize that this is a fundraiser. Promote buying plants or making a donation of \$30.

Per Sharon, maybe we can do a 50/50 raffle during plant pickup.

Per Patty, she stated that we have raffled off a beautiful potted plant in the past.

Since Keith Barrale recently passed away, it was suggested that we do a tribute to Keith Barrale by donating 10 plants to Kathy Barrale (his wife) since Keith and Kathy coordinated several years of plant sales. We would deliver them and put them on Kathy's doorstep. The "Thank You" card for the flowers that WBOPA sent to the Barrale family was read to the WBOPA Board.

CONCERTS

9/27-Senior Regional Auditions at Kellam S 10:30am-12noon

UNIFORMS

Martin discussed how to hand out uniforms along with how to handle who's paid and who hasn't. We also discussed what dress to order and do we use Quick Ship vs. 6-8 weeks for delivery. The Uniform meeting is to be on 9/18 at 6:30pm.

RAFFLES

The Raffle Committee will work out how to do each raffle. Per Patty, she is to get Raffle signs for each school. Per Shawna, we need 2 cash boxes and startup cash for raffles.

MISCELLANEOUS

- A sheet was passed around to obtain names, emails and phone #'s for all of those in attendance
- Leah's grandfather died. Lisa is to send Leah a sympathy card and a peace plant from Norfolk Florist to her house at a cost of \$40-\$50. The funds are to be taken out of the President's Discretionary Fund.
- Ashlyn and Lisa Moorman are to create a Facebook page for the WBOPA.
- Prom is May 2, 2014 so keep that in mind for scheduling purposes.

The next meeting was scheduled for Thursday, September 25, 2014 at 7pm at the WBHS Orchestra Room.

Meeting dismissed @ 9:35pm.

Respectfully submitted,
Lisa Moorman, WBOPA Secretary