

WESTERN BRANCH ORCHESTRA PARENT'S ASSOCIATION, INC. BOARD MEETING  
Thursday, September 8, 2016  
6:30 PM Western Branch High School Orchestra Room

**Attendees:**

Alicia Hurdle- President	Becky Allen – Raffle Coordinator
Melody Darby – Vice-President	Tom Conter – Raffle
Jane Clark – Treasurer	Lisa Short – Raffle
Martin Glasco – Director WBHS	Tammy Armstrong – Raffle
Alice Glasco – Director WBMS	Patty Grimes – Member at Large
Leah Rosenberg - Director JMS	Crystal Hastings – Uniform Coordinator
Jenny Osborne – Plant Sales	Susan Hodges – WBMS Liaison

**BUDGET**

Neal Parsons and Jane Clark were voted in as treasurers. They will go to Town Bank to get added to the signature card. A draft of the budget will be sent via email for an email vote.

**FUNDRAISING**

Per Melody, Sam's Club is only permitting one fundraiser during the months of November and December, so Melody will visit them with Kym Pool to assess the situation.

- Waiting to hear if Bingo is still a fundraising option.
- May check with BJs about performances for fundraising.
- Ham sales will start soon and will get form ready.

**WBHS DIRECTOR**

Per Martin, Uniform measurements will be done on September 20<sup>th</sup> from 6:30-7:30. A down payment of \$30.00 will need to be made (includes \$10.00 and a shirt).

- For field trips, students must be visual at all times and swimming is not allowed.
- California no longer being considered for a trip
- Looking at Nashville the weekend before Spring Break, April 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup>, & 30<sup>th</sup>, for 10<sup>th</sup>-12<sup>th</sup> graders and possibly being joined by the band.
- Looking at Washington DC for 9<sup>th</sup> graders April 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, & 9<sup>th</sup>.
- Concert dates will be given out during Open House on Sep. 12. October 20<sup>th</sup> will be the first high school concert. Waiting on concert dates from Chittum and Southwestern.
- Homecoming is Oct. 7<sup>th</sup> and the theme is "Bruins on the Move." The Conters will be in charge of the float and are looking for someone to loan a 20-foot trailer to use for 2-3 weeks. Money has been set aside to purchase supplies and a truck will also be needed to pull the float. Range of hours to work on float are from 5 -9:30. Donations of food, drinks, and paper products are needed to feed the volunteers.
- Martin will use Remind 101 for all bells.
- Mark Wood concert has been approved by Dr. Whitley. There will be a cost of \$5500 to rent the building and looking at two concerts at 4:00 and 7:30 on Dec 10<sup>th</sup>, if Wood is willing. Advertisement will be important. The event will be advertised

on the Hampton Roads Show and other avenues. There will be 2 paypal buttons to pay for concert.

-With money raised from Mark Wood concert, Martin would like to commission a piece of music with a cost ranging from \$5-6,000.

-The fee for VA Music Directors Association, Martin would go online to pay and be reimbursed \$120.00 per year.

### **JMS DIRECTOR**

-Liaison for Jolliff Middle School needed.

-Oct. 29<sup>th</sup> is auditions for district at Jolliff from 8:00 a.m. - 3:00 p.m.

### **PLANT SALES**

Per Jenny, flower orders will be due Oct. 3<sup>rd</sup> and pickup will be Oct. 8<sup>th</sup> from 8:30 a.m. - 1100 a.m. It was decided not have Krispy Kreme doughnuts at the plant pickup, as the doughnuts were not ready for pickup last year for the plant sale.

### **PRESIDENT**

Per Alicia, she is setting up a Gmail account for the orchestra board.

-Another Member at Large is still needed.

-Bylaws need to be updated per Patty Grimes. More detail is needed for each officer's duty. They will need to be voted on by the board after she has drawn them up and when approved will be posted to website.

The next meeting is scheduled for Thursday, October 13th, 2016 at 6:30 pm in the WBHS Orchestra Room.

The meeting was adjourned at 8:25 pm.

Minutes taken by Susan Hodges

Minutes typed and respectfully submitted,  
Kelley James, WBOPA Secretary