

**WESTERN BRANCH ORCHESTRA PARENT'S ASSOCIATION, INC.**  
**BOARD MEETING**  
Monday, June 3, 2019  
7:00 p.m. Western Branch High School Orchestra Room

**Attendees:**

Melissa Lauster – President

Steve Pelzel – Co Treasurer

Martin Glasco – Director WBHS

Leah Katz Rosenbug – Director JMS

Alice Glasco – Director WBMS

Sharlene Foley – Secretary

Jen Butler – Raffle Chair

Pinky McCoy - Jolliff Liason

Carol Ann Blair-Hospitality

Amy Gerber - Uniforms

Shauna England – Plant Sales

Cynthia Odom – Marketing

Melissa called the meeting to order at 7:04 p.m. The agenda was distributed. Martin motioned to approve the corrected May 2019 minutes, there was a second, and the minutes were approved.

**Treasurer's Report:**

As of June 2, account showed a balance of \$12481.82 with 4k reserved for scholarship and roughly 4k for Bennetts Creek to pay for the flower order.

**WBI**

Per Steve, Sandy received the T-Shirt order as the invoice has been paid.

**WBMS**

Per Alice, WBMS finished SOL testing. Michael Davis, a former WBMS student and contractor with the US Navy, will speak to the students. Michael, who is blind, is an inspiring story as he plays piano and runs in marathons. Alice also reported that she is finishing completing inventory and getting instruments repaired through CPS and will complete paperwork for that process. Christian Tynch will fix bass and cello racks. If any volunteers are available, Alice could use some help filing sheet music. For Senior Regional Orchestra auditions, she and Leah both started reviewing material. WBMS orchestras received a donation which was submitted to Steve.

**JMS**

Per Leah, she is winding down the school year with instrument inventory and repair.

**WBHS**

Concert-

Last school year concert is tomorrow, June 5. Martin will move concert along as fast as possible by reducing transition time between orchestras and eliminating warm up time. Each group will perform three songs. Awards are limited this year which will also help with concert time and goal of finishing concert in 1 ½ hours. Raffle will be announced before Sinfonia performance. On a whole this year, WBOPA received less in donations and 50/50 raffle. To help in the future, WBOPA will announce during concerts where the money and funds go. Martin distributed invites for Senior Banquet dinner to the board members. The four scholarship recipients this year are Delaney Conter, Alexis Walston, Zachary Townsley, & Theodore Steiner. Next year for scholarship applications,

checkpoints such as auditioning for Senior Regional Orchestra as well as other standards will also be included to elevate criteria.

#### Yearbook-

With this year's school yearbook, the orchestra pictures were placed in the back. Historically, orchestra pictures are grouped with the band, and this year, band was not represented. Orchestra involves 10% of the student population, so it is believed these numbers would merit different placement in the yearbook as well as more quality pictures. Much attention is captured in the yearbook for drama and Miss Western Branch. Folks are encouraged to offer suggestions to the yearbook sponsor, Amanda Steadele. Orchestra should not have to wait for another group's pictures for the orchestra page to be completed. A new band director has been hired with this being her first-year teaching. Martin mentored the last four directors.

#### Mark Wood-

Mark Wood responded quickly to Martin. They discussed the possibility of a December concert. In the past, the Mark Wood concerts generated income with WBOPA paying Mr. Wood after, not prior, to the performance. 1200 folks fit in auditorium, but seats need to be reserved for students as well.

#### Trips-

For next year's orchestra trips, Martin is considering Philadelphia with a Hershey Trip excursion for 10th-12<sup>th</sup> grade and Washington DC for 9<sup>th</sup> grade. He spoke to two companies that would coordinate trips, and he will provide more details after further research. An advantage of using a company involves a company representative assigned to the group during the actual trip. However, companies usually require full payment 6 weeks prior to the trip. Martin expressed the merits of having three teams- a fundraising team, a Mark Wood team, and the parent's association board/ committee team.

#### Plaques-

Martin contacted Creative Business Solutions regarding replacing the broken and expired plaques, specifically the plaques that are from four years ago. Perhaps, proceeds from the Mark Wood concert could aide with the cost (\$250/each). Creative Business Solutions also indicated they can complete orders for Senior Banquet items.

### **Senior Banquet**

Carol Ann needs 15 helpers, students and parents. Students wear white top and black bottom. Parents dress nicely. One board member or committee representative will present scholarships to recipients to give scholarships. Amy Gerber will offer invocation. Caterer is set. Carol Ann will arrive at the church at 9:00 am. No help needed during the day, just in the afternoon especially with greeting folks as they arrive.

### **Board Members Needed for Next Year**

Secretary

Flower Sales Chair

Fundraising Chair

Raffle Committee Members

Board can only serve two consecutive years in their current position.

Names of volunteers suggested include: Phoebe Tally, Donna Emler, Kim Richardson, Beth and Derrick Hill, & Kate Sweeney

#### Flower Sales

Per Shauna, total sales were about 7k with WBOPA paying \$3871 plus \$216 tax and \$386 donations resulting in \$3454 profit. Since WBOPA is tax exempt, the tax-exempt number will be offered to Bennetts Creek to eliminate tax incurred.

The meeting adjourned at 8:03 pm. The next WBOPA board meeting is tentatively scheduled for Thursday August 22, 2019 at the Lauster's house. After, the next meeting is tentatively scheduled for September 9 in the WBHS orchestra meeting.

Respectfully submitted,

Sharlene Foley

WBOPA Secretary