
Western Branch Orchestra Parents Association

Board Meeting

Monday, October 7, 2019 7:00 P.M.

Western Branch High School Orchestra Room

Attendees:

Melissa Lauster – President
Steve Pelzel – Co-Treasurer
Carol Ann Blair - Hospitality
Martin Glasco –WBHS
Leah Rosenberg - JMS
Kirsten Rowe - WBMS
DeVona Shelton - Parent

Cynthia Odom – Communications
Jen Butler – Raffles
Judy Coleman - Secretary
Alice Glasco – WIB/EWC
Shawn Green – Parent
April Green – Parent

Call to order

Melissa Lauster called the meeting to order at 7:01 PM. The agenda was distributed. The September 2019 meeting minutes were approved. Brief meet and greet introducing new and returning members.

Treasurer's Report

Steve Pelzel: Current account balance \$6,905.72. \$2,000 deposit paid to Mark Wood for December performance. Also reported that \$4,600 received for concert uniforms, needed to be paid out. Still closing books from the 2018 Fiscal year.

JMS (1)

Ms. Leah Rosenberg: Auditions on October 26th. Requested additional help with registration table, 2 volunteers needed in am and 1 volunteer in afternoon. Mr. Glasco requested Leah send him email and he would advertise to students. Pre-assessment will be at JMS on Wednesday, March 4, 2019 at 7PM.

WBI/EWC

Mrs. Alice Glasco: 165 students in strings. Requested a few items: CD player and/or small portable Bluetooth speaker along with candy for the students.

WBMS

Ms. Kirsten Rowe: Reimbursement requested from treasurer. Treasurer provided.

WBHS

Mr. Martin Glasco:

- Requested a budget for first concert program
- Mark Wood Concert (Dec 2 – 4, 2019 Mon - Wed):
 - 15 – 20 parent volunteers

- Permit
 - Paid Site Manger/run lights and sound
 - Posters
 - Raffle Instrument TBD
 - Programs (Chesapeake Schools)
 - T-shirts (possibly complimentary for volunteers) and Food
 - Tickets price \$20.00 (Volunteers to pay for their tickets)
 - Recommendation to not honor Bruin Pass
 - Music List to be chosen
 - Memorization a must for students for the grand finale
- Spring trip: More discussion on the cost and what would be the most impactful (Music in the Parks or WorldStrides) for the students on the Philadelphia trip planned for April 16th-19th (during Spring Break). Decision was made to go with most cost effective, and Steve took for action to locate a possible hotel between Philadelphia and Hersey Park so there would be only one effort needed to check in/check out with students and chaperons.

Communications

Ms. Cynthia Odom: Web site needs to be updated. Need to update board list (provided President, Treasurer and Secretary information for update). Advertising and ticket sales are being looked at as options for the website along with a place to post needs such as request for donated dresses and concert attire and other needs as the school year proceeds. All should be prepared to take an updated picture at the next meeting for website.

Fundraising

Ms. Melissa Lauster: Reminded everyone that help was needed on Saturday, November 12, 2019 starting at 7am to assist with unloading/sorting and handing out of flowers from the Fall flower sale. Reminder again that Shauna needs to hand this responsibility off to someone.

Other/New Business

- Still need Vice President and Fundraising POC
- Concert Outfits - Purchase some shirts, cost to rebuild stock

The meeting adjourned at 8:05pm. The next WBOPA board meeting is scheduled for Monday, November 18, 2019 at 7:00pm in the WBHS orchestra room.

Respectfully submitted,

Judy Coleman

WBOPA Secretary